



12 11 2012 School Board Meeting

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Stephenie Revell, Lake Region High](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the December 11, 2012 School Board Agenda as Revised](#)

Attachment: [11 20 12 Reorganization Minutes.pdf](#)

Attachment: [11 13 12 Grievance Hearing Minutes.pdf](#)

Motions:

Motion to accept the December 11, 2012 School Board Agenda as revised. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Special Recognitions

- 3. [C-3 Holiday Student Performance](#)
- 4. [C-4 Hearth Project Donor Recognition](#)

Public Comments on Agenda Items

- 5. [C-5 SPEAKERS](#)

Minutes: Marianne Capozziello, President of the Polk Education Association, spoke on the Legislative Platform. She believes an aggressive conversation with Legislators is needed to address the many issues faced by school districts: unfunded mandates, value-add evaluations. She believes DOE should place their guidelines and requirements in writing. Currently, it changes rapidly depending on whom you talk too and the time of day. No one will place it in writing.

Approval of Minutes

- 6. [C-6 Approve Minutes of the November 13, 2012 Work Session](#)

Attachment: [11 13 12 Work Session Minutes.pdf](#)

Motions:	
Motion to approve minutes of the November 13, 2012 Work Session.	- PASS
Vote Results	
Motion: Dick Mullenax	
Second: Kay Fields	
Hunt Berryman	- Aye
Lori Cunningham	- Aye

Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

7. [C-7 Approve Minutes of the Novemer 13, 2012 School Board Meeting](#)

Attachment: [11 13 12 School Board Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the November 13, 2012 School Board Meeting	- PASS
Vote Results	
Motion: Debra Wright	
Second: Kay Fields	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

8. [C-8 Approve Minutes of the November 13, 2012 Grievance Hearing](#)

Attachment: [11 13 12 Grievance Hearing Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the November 13, 2012 Grievance Hearing	- PASS
Vote Results	
Motion: Debra Wright	
Second: Hunt Berryman	
Hunt Berryman	- Aye

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

9. [C-9 Approve Minutes of the November 20, 2012 Reorganization Meeting](#)

Attachment: [11 20 12 Reorganization Minutes.pdf](#)

Motions:	
Motion to approve minutes of the November 20, 2012 Reorganization Meeting.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Dick Mullenax	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Approval of Consent Agenda

10. [Motion to approve the consent agenda.](#)

Motions:	
Motion to approve the consent agenda.	- PASS
Vote Results	

Motion: Kay Fields	
Second: Lori Cunningham	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

New Administrator Announcements

Consent

Business Services General Items

- 11. [C-10 Karen M. Siegel Academy to Donate Unused TVs to Sunrise Community of Polk, Inc.](#)
- 12. [C-11 Bid Recommendations](#)
Attachment: [Bid Rec 12-11-12.pdf](#)

Business Services Budget Revisions

- 13. [C-13 Resolutions to Amend District School Budget 2012-2013 \(October 2012\)](#)
Attachment: [Detail 121112 for 103112.pdf](#)
Attachment: [Summary 121112 for 103112.pdf](#)
- 14. [C-14 Budget Revision Request - Security & Disaster Prep](#)
- 15. [C-15 Budget Revision Request - Finance](#)

Business Services Contracts

- 16. [C-16 Amendment to the Agreement with Mary Grace Gordon](#)
Attachment: [Budget Impact MG.pdf](#)
Attachment: [MG revised.pdf](#)
- 17. [C-17 Amendment to Agreement with Frontline Technologies \(AESOP\)](#)
Attachment: [CSA Ammendment - Frontline Technologies \(AESOP\) HR](#)

[FY2012-2013 \\$3,199.56.pdf](#)

18. [C-18 CSA, Curriculum Designers, Inc..](#)

Attachment: [CSA Curriculum Designers.pdf](#)

Attachment: [MSAP CSA Year 3 spreadsheet \(2\).pdf](#)

Attachment: [STATEMENT OF WORK Curriculum Designers Inc..pdf](#)

Attachment: [BUDGET IMPACT ANALYSIS Curriculum Designers.pdf](#)

Attachment: [Presenter Biographies.pdf](#)

19. [C-20 Amendment to Agreement with Invo Healthcare Associates, Inc.](#)

Attachment: [Invo amendment 12-13.pdf](#)

Attachment: [Invo BUDGET IMPACT ANALYSIS 12-13.pdf](#)

Attachment: [Invo STATEMENT OF WORK 12-13.pdf](#)

20. [C-23 Engagement Letters with Carr, Riggs & Ingram for Kathleen High School & Boone Middle School Construction Projects](#)

Attachment: [Kathleen Phase 1.pdf](#)

Attachment: [Kathleen High & Boone Middle School.pdf](#)

Attachment: [Kathleen Phase 1B 2.pdf](#)

Attachment: [Kathleen Phase 3.pdf](#)

Attachment: [Boone HS Phase 1.pdf](#)

Attachment: [Boone HS Phase 2.pdf](#)

Business Services Donations - CASH

21. [C-24 \\$2,940.00 Donation from the Pinewood Elementary PTO to Pinewood Elementary](#)

22. [C-25 \\$2,000.00 Donation from the American Institute of Chemical Engineers to Lake Alfred Addair Middle](#)

Attachment: [Confirmation of the grant to Lake Alfred Addair AICHE Grant.pdf](#)

23. [C-26 \\$500.00 Donation from the Mosaic Company Foundation & Florida Agriculture in the Classroom, Inc. to Lake Alfred Addair Middle](#)

Attachment: [MosaicSchoolGardenGrantFinalReport.txt.pdf](#)

24. [C-27 \\$750.00 Donation from the Northern Star Generation Services Company LLC to Floral Avenue Elementary](#)

25. [C-28 \\$500.00 Donation from Florida Agriculture in the Classroom, Inc. to Lake Gibson High School](#)

26. [C-29 \\$1,320.00 Donation to Lawton Chiles Middle Academy](#)

27. [C-30 \\$2,500.00 Donation from the Geico Philanthropic Foundation to George Jenkins](#)

High School

28. [C-31 \\$2,500.00 Donation from the Florida's Natural Growers Foundation, Inc. to Fort Meade Middle Senior High School](#)
29. [C-32 \\$500.00 Donation from Aaron's Inc. to Auburndale High School](#)
30. [C-33 \\$4,000.00 Donation from the Pepsi Bottling Group, LLC to Auburndale High School](#)
31. [C-34 \\$800.00 Donation from Kayla Jennings to Auburndale High School](#)
32. [C-35 \\$1,000.00 Donation from Gisela Medina to Blake Academy](#)
33. [C-36 \\$2,000.00 Donation from Progress Energy to Roosevelt Academy](#)
34. [C-37 \\$2,500.00 Donation from Big Lots, Inc. to Bethune Academy](#)
35. [C-38 \\$2,000.00 Donation from Progress Energy \(through PEF\) to Frostproof Elementary](#)
36. [C-39 \\$500.00 Donation from the College Board to Lake Region High School](#)
37. [C-40 \\$1,000.00 Donation from Florida Agriculture in the Classroom, Inc. to Jesse Keen Elementary](#)
38. [C-41 \\$21,221.00 Donation from the Scott Lake Elementary PTO to Scott Lake Elementary](#)
39. [C-42 \\$1,599.00 Donation from the Elbert Elementary PTO to Elbert Elementary](#)
40. [C-43 \\$2,000.00 Donation from Progress Energy to Dundee Elementary](#)
41. [C-44 \\$2,500.00 Donation from Mr. David Lyons to Tenoroc High School](#)
42. [C-45 \\$500.00 Donation from Dixie Southern Industrial, Inc. to Tenoroc High School](#)
43. [C-46 \\$1,000.00 Donation from Jim & Sherry Pittman to Harrison School for the Arts](#)
44. [C-47 Accept \\$500.00 donation from Kathleen Finch to George Jenkins High School](#)

Facilities & Operations General Items – Construction Services

45. [C-48 Project #P-01376-Sleepy Hill Elementary-Pave Bus Access](#)

Attachment: [p1376bidtab.pdf](#)

Facilities & Operations Contract Changes – Construction Services

46. [C-49 P-01348-Lawton Chiles Middle Academy-Moisture Intrusion Corrections \(Building](#)

1)

Attachment: [p1348gmp.pdf](#)

47. [C-50 Project #C-00284-Lake Gibson Senior-Cafeteria Expansion & Remodel](#)

Attachment: [c284gmp.pdf](#)

48. [C-51 Project #P-01342-Mulberry Senior-Gymnasium Heating, Ventilation and Air Condition Upgrade](#)

Attachment: [p1342pb2.pdf](#)

49. [C-52 Project #C-00273-Winter Haven Senior-Building 6](#)

Attachment: [Price Bulletin 2R-3R Revised to Include Alternate.pdf](#)

Facilities & Operations - Project Requests

50. [C-53 Project #P-01378 - James E. Sikes Elementary - Replace Existing Roof](#)

51. [C-54 Project #P-01379 - Polk City Elementary - Replace Existing Roofs](#)

52. [C-55 Project #P-01380 - Frostproof Elementary - Replace Existing Roofs](#)

53. [C-56 Project #P-01382 - Medulla Elementary - Computer Lab](#)

54. [C-57 Project #P-01383 - Combee Elementary - Upgrade Cooler/Freezer](#)

55. [C-58 Project #P-01384 - Brigham Academy - Upgrade Cooler/Freezer](#)

56. [C-59 Project #P-01385 - Sikes Elementary - Upgrade Cooler/Freezer](#)

57. [C-60 Project #P-01386 - Purcell Elementary - Upgrade Cooler/Freezer](#)

58. [C-61 Project #P-01387 - Southwest Middle - Emergency Access Paving](#)

Human Resource Services Recommendations

59. [C-62 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 12-11-12.pdf](#)

Attachment: Administrative and Instructional Recommendations Term Suppt 12-11-12.pdf (Confidential Item)

Minutes:

**Approved Personnel Recommendations

are recorded in Supplemental Book 74-A-12,

Pages 206 - 230.**

60. [C-63 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: Non-Instructional Recommendations Term Suppt Docs 12-11-12.pdf (Confidential Item)

Attachment: [Non-Instructional Recommendations Agenda 12-11-12.pdf](#)

Minutes:

**Approved Personnel Recommendations

are recorded in Supplemental Book 74-A-12,

Pages 206 - 230.**

61. [C-64 Recommendations for Temporary Duty Assignments](#)

Attachment: [12-11-12 TDA.pdf](#)

Minutes:

**Approved Personnel Recommendations

are recorded in Supplemental Book 74-A-12,

Pages 206 - 230.**

Human Resource Services Requests for Revised Job Descriptions

62. [C-65 Revised Job Descriptions for AFSCME and Non-union Positions](#)

Attachment: [Revised AFSCME and Non-Union Job Descriptions 12-11-12 BD.pdf](#)

Learning General Items

63. [C-67 Approval of School Improvement Plans \(SIPs\) for 2012-13](#)

Attachment: [All DJJ Briefs.pdf](#)

Attachment: [All DJJ SIPs.pdf](#)

Attachment: [SAC revised District 1,2,3.pdf](#)

Attachment: [All Title 1 Charters.pdf](#)

Attachment: [SAC Revised District-4,5,6,7.pdf](#)

64. [C-68 Approval of School Advisory Council \(SAC\) Membership for 2012-13](#)

Attachment: [SAC revised District 1,2,3.pdf](#)

Attachment: [SAC Revised District-4,5,6,7.pdf](#)

Regular

Administration - School Board

65. [R-69 2013 PCSB Legislative Priorities](#)

Motions:

Motion to approve the Legislative Platform with the addition of 'timely, accurate, and in writing' included under the DOE Rules and Guidance. - PASS

Vote Results

Motion: Tim Harris

Second: Hunt Berryman

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Motion Minutes:

Mrs. Fields requested that PEA's comments be included in the Platform.

Mr. Harris amended his motion that timely, accurate, and in writing be included under the area of DOE Rules and Guidance.

66. [R-70 Charter Review Committee Community Member](#)

Attachment: [Howard Kay Bio for Charter Review Committee LC.pdf](#)

Motions:

Motion to approve Howard I. Kay to serve on the Charter Review Committee. - PASS

Vote Results	
Motion: Lori Cunningham	
Second: Kay Fields	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Business Services General Items

67. ~~C-12 Financial Statements - September 2012~~

Attachment: ~~Sept Financial Package.pdf~~

Business Services Contracts

68. [C-19 Increase to Agreement with Beth Ingram Therapy Services, Inc.](#)

Attachment: [Beth Ingram BUDGET IMPACT ANALYSIS 2012-13amended.pdf](#)

Attachment: [BethIngramSLPSTATEMENT OF WORK 12-13.pdf](#)

Attachment: [Beth Ingram SLP and SLA Contract 2012-2013amended.pdf](#)

Motions:	
Motion to approval a \$40,516.00 increase to the agreement with Beth Ingram Therapy Services, Inc. to provide additional speech/language services to students with disabilities at various school sites.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Kay Fields	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye

Hazel Sellers	- Aye
Debra Wright	- Aye

69. [C-21 Contract with Carlton Palms Education Center, Inc.](#)

Attachment: [PG2-Sch A-Van Meter 11-14-12.pdf](#)

Attachment: [Cory Van Meter contract 12-13.pdf](#)

Motions:	
Motion to approve the contract with Carlton Palms Education Center, Inc. for ESE.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Dick Mullenax	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

70. [C-22 Penn Foster Virtual High School Agreement with Ridge, Traviss & Davenport Fresh Start](#)

Attachment: [Budget Impact Analysis 1213 Penn Foster.pdf](#)

Attachment: [PFHS Polk County-Ridge Career Center-Traviss Career Center 2012-2013.pdf](#)

Minutes:

Motions:	
Motion to approve the contract with Penn Foster Virtual High School for Ridge Career Center, Traviss Career Center and Davenport Fresh Start School.	- PASS
Vote Results	
Motion: Lori Cunningham	

Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Motion Minutes:

Mrs. Wright asked if the 200 students being served are at one site. John Small, Senior Director of WorkForce Education, reported that currently Fresh Start students are being served at Ridge and Traviss Career Centers, but they will be served at the Davenport site once the building is brought up to standard.

Mr. Small commented that students have an unlimited menu of courses to complete their high school credits and have a full menu of career technical courses as well.

Facilities & Operations General Items – Property Management - Land

71. [R-71 Westwood Middle School - Deed to Polk County](#)

Attachment: [12 11 2012 Resolution 2012-2013-14.pdf](#)

Attachment: [12 11 2012 Aerial Exhibit.pdf](#)

Attachment: [12 11 2012 Aerial Detail.pdf](#)

Motions:

Approve the execution of the deed to Polk County to correct the east boundary and remove sidewalk and roadway encuberances by dedicating additional right-of-way. - PASS

Vote Results

Motion: Kay Fields

Second: Lori Cunningham

Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye

Hazel Sellers	- Aye
Debra Wright	- Aye
Hunt Berryman	- Aye
Lori Cunningham	- Aye

Human Resource Services Requests for New Positions and/or Job Descriptions

72. [C-66 New Job Description for Sr. Coordinator, Teen Parent Program](#)

Attachment: [New Job Description for Sr Coord Teen Parent Programs Childcare Services 12-11-12 BD.pdf](#)

Motions:	
Motion to approve the New Job Description for Senior Coordinator, Teen Parent Program.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Lori Cunningham	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Nay
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Motion Minutes: Mr. Harris is unable to support because the educational requirements were lowered.

Public Hearing

Superintendent's Report

73. [Superintendent's Report](#)

Minutes:

Dr. Stewart reported that the former superintendent, Dr. Sherrie Nickell, had been

meeting with the Concerned Citizens group to address several of their concerns: closing the achievement gap, hiring a more diverse population, and the percentage of minority discipline cases. The group requested a Memorandum Of Understanding; however, he will provide a letter supporting their concerns through the Strategic Plan as well as invite them to appoint someone from their group to the Strategic Planning Committee.

The next work session will be held at 12:30 PM on Tuesday, January 22, 2013 in the Superintendent's Conference Room followed by the School Board meeting at 5:00 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

Dr. Stewart wished everyone the blessings of this Holiday Season.

Attorney's Report

74. [Request for Attorney Client Session](#)

Minutes: Wes Bridges, School Board Attorney, requested an Attorney/Client session be held during the December 18, 2012 Work Session. Attending will be the School Board, School Board attorney, several legal representatives from Boswell and Dunlap, and a court reporter.

Auditor's Report

Board Members' Report

75. [Hunt Berryman, District 1](#)

Minutes:

Mr. Berryman thanked everyone for welcoming him as the new School Board member.

He encouraged everyone to attend the Art at Loud event held at the Polk Museum of Art November 17 - December 16, 2012. The exhibit highlights the artistic talents of our middle school students.

76. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham voiced appreciation of Superintendent John Stewart for taking charge of

the district and she is looking forward to working with him over the next few months.

She wished everyone a happy Holiday and wonderful New Year.

77. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers wished everyone a blessed season and a safe and wonderful new year.

She announced the new School Board Liaison Assignments:

Hunt Berryman - District 1

- Business Services Division
- Facilities and Operations Division (includes Sales Tax Oversight Committee)
- Central Florida Public School Boards Coalition (alternate voting member)

Lori Cunningham - District 2

- Calendar Committee
- Charter Review Committee
- School Health Advisory Committee

Hazel Sellers - District 3

- Claims Committee
- Policy Committee
- Polk Education Foundation Board Of Directors

Dick Mullenax - District 4

- Code of Student Conduct Committee
- K-12 Curriculum and Instruction
- Wellness

Kay Fields - District 5

- Audit Committee
- Diversity Council
- Polk Vision Education Committee

Debra Wright - District 6

- Boys & Girls Clubs' 21 Century Advisory Committee
- Central Florida Public School Boards Coalition (voting member)
- Human Resource Services Division (includes Salary and Staffing Plan Committees)

- Leadership for Education Achievement and Development (L.E.A.D.)

Tim Harris - District 7

- Insurance Committee
- Polk County Head Start Policy Council - Executive Board Liaison
- Support Services Division

78. [Dick Mullenax, District 4](#)

Minutes: Mr. Mullenax wished everyone a safe and wonderful holiday.

79. [Kay Fields, District 5](#)

Minutes: Mrs. Fields thanked employees for supporting United Way this year.

80. [Debra Wright, District 6](#)

Minutes:

Mrs. Wright voiced appreciation to the Business Services and Payroll Department for working so diligently to get checks out to the employees before the holiday.

She wished everyone a wonderful holiday break.

81. [Tim Harris, District 7](#)

Minutes: Mr. Harris, along with five other Board Members, continued their Professional Development as Board Members by attending the Florida School Boards Association conference in Tampa last week.

Public Comments Addressing Items Not on Agenda

82. [SPEAKERS](#)

Minutes:

Abdu Taguri and Margaret Ann Wheeler provided results from the District's United Way

Campaign. UW was looking for a 5% increase over last year's contribution; the District spoke from the heart and increased the contributions by 21%, an increase from \$156,000 to \$183,000.

Dennis Leonis requested that the wording for the holiday be known at Christmas Break rather than Winter Break.

L.D. Wilcox welcomed Dr. Stewart back to Polk County as the Interim Superintendent. He stated that we need to do a better job educating the students of Polk County.

Adjournment

Meeting adjourned at 2:30 PM. Minutes were approved and attested this 22nd day of January, 2013.

Hazel Sellers, Board Chair

John A. Stewart, Ed.D., Superintendent